

NEW EMPLOYEE / NEW OWNER INFORMATION



Name: _____ Phone Number: () _____
(As it appears on Washington State Driver's License)

Address: _____
Street

_____ City _____ ZIP

Date of Birth: _____ Driver's License: State: _____ No.: _____ Last 4 of SSN: _____

Tow Company Name: _____ RTTO #: _____

I am a:

New Owner

New Employee

Date Hired: _____

Type of Employee:

Driver

Office Staff

Other: _____

CRIMINAL HISTORY STATEMENT

Have you ever been charged with a crime? YES NO

Have you ever been convicted of a crime? YES NO

[To include criminal traffic violations for charges and convictions (i.e., Suspended, Reckless Driving, DUI)]

If you answered "yes," please explain each charge or conviction fully below. You must include events that occurred while you were a **juvenile**.

False or incomplete information may result in denial. If more space is needed, attach additional sheets in the same format.

Date Charged	Charge	City	County	State	Disposition

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RESIDENCE INFORMATION

You must list all places of residence for the last 10 consecutive years, including foreign residences. List your current residence first. If more space is needed, attach additional sheets in the same format.

Dates From – To	City	County	State

CERTIFICATION

I certify under penalty of perjury that all answers and statements on pages 1 and 2 are true, correct, and complete to the best of my knowledge. I understand that false or incomplete information by a new employee may result in denial, and that false or misleading information by an applicant or letter of appointment holder may result in denial, revocation, or suspension of a letter of appointment.

Signature of New Owner or New Employee	Date									
Tow Company Name	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">()</td> <td style="width: 60%;"></td> </tr> <tr> <td style="text-align: center;">Distric</td> <td style="text-align: center;">Fax</td> <td style="text-align: center;">Email Address</td> </tr> <tr> <td style="text-align: center;">t</td> <td></td> <td></td> </tr> </table>	4	()		Distric	Fax	Email Address	t		
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Within three days of employing a new driver, anyone who assists in vehicle auctions, or anyone involved in daily operations, an operator must advise the inspector in writing of the employee's identity, including name, address, and date of birth. [WAC 204-91A-050(2)].¹ The inspector will notify the operator if the new employee does not meet the minimum requirements under a letter of appointment. Until the WSP inspector approves the new employee, the new employee must be in the immediate presence of an approved driver or employee while operating a tow truck, assisting with vehicle auctions or performing daily operations.

MAIL, FAX, OR EMAIL TO:

Name Trooper Paul Shepler			
Address PO Box 19130			
City Spokane	State WA	ZIP 99219-9130	
Office Phone Number (509) 227-6632	Fax Number (509) 227-6639	E-Mail Address paul.shepler@wsp.wa.gov	

¹ See Washington State Legislature Web site at <http://app.leg.wa.gov/wac/default.aspx?cite=204-91A-050>.